

# INFORMATION PACKET

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Friday, November 13, 2020



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We are CASPER

Communication Accountability Stewardship Professionalism Efficiency Responsiveness

## The Grid

A working draft of Council Meeting Agendas

**November 17, 2020 Councilmembers Absent:**

<b>Regular Council Meeting Agenda Items</b>	<b>Est. Public Hearing</b>	<b>Public Hearing</b>	<b>Ordinances</b>	<b>Resolutions</b>	<b>Minute Action</b>
Pre-meeting may begin at 5:00					
Pre-meeting Budget Amendment					
Pre-meeting Community Relations Spec Update					
Pre-meeting: Health of Community Status Report					
Approval of October 31 Special Meeting Minutes					
Approval of November 10 Special Meeting Minutes					
Approval of November 10 Executive Session - Personnel					
Establish December 1, 2020, as the Public Hearing Date for Changes to Ordinance for Sale of Tobacco	C				
Establish December 1, 2020, as the Public Hearing Date for a Transfer of Ownership for Retail Liquor License No. 11 from Partytime Inc. d/b/a Partytime Liquors, Located at 1335 South McKinley Street to JJBB, LLC d/b/a Partytime Liquors, Located at 1335 South McKinley Street.	C				
Establish December 1, 2020, as the Public Hearing Date for a Transfer of Ownership for Retail Liquor License No. 17 L & L Liquors, Inc., d/b/a Liquor Shed, Located at 4241 East 2nd Street.	C				
Public Hearing - Zone Change of Lots 3 and 4, Hembree Addition No. 2, from Zoning Classification R-2 (One Unit Residential) to C-2 (General Business), located east of Robertson Road, and Directly north of 2671 South Robertson Road.		N			
Public Hearing - Vacate and Replat Mesa Del Sol III Addition, to Create Mesa Del Sol IV Addition, Generally Located at the Intersection of Jordan and Central Drive.		N			
Public Hearing - Plat a Portion of SE1/4NW1/4, Section 3, T33N, R79W, 6th P.M., Natrona County, Wyoming, to Create the Kinco Addition No. 2, Located at 813 North Elma Street, and Comprising 0.77-acres, more or less.		N			
Public Hearing - Amending Ordinance No. 11-11 an Ordinance Granting to SourceGas Distribution, LLC, a Franchise Agreement.		N			
Revisions to Chapter 13.32.030 of the Casper Municipal Code Related to Local Limits for the Industrial Pretreatment Program. 3rd reading			N		
Public Hearing Massage Ordinance 2nd reading			N		
Resolution of Support for Health Care Workers.				N	
Authorizing the Acceptance of the Edward Byrne Bureau of Justice Assistance Grant.				C	
Authorizing the Purchase of one ADA Compliant Lift Equipped Van for Use in the City's Transit System From Creative Bus Sales, in an Amount of \$62,742, and Options to Purchase Two Additional Identical Vehicles Over the Next Five Years.				C	
Approving Amendment No. 1 to the City of Casper's Contract for Professional Services with Fugro USA Land, Inc. for the Geographic Information System 2020 Aerial Mapping Update.				C	

**The Grid**  
A working draft of Council Meeting Agendas

**November 17, 2020 Councilmembers Absent:**

<b>Regular Council Meeting Agenda Items</b>	<b>Est. Public Hearing</b>	<b>Public Hearing</b>	<b>Ordinances</b>	<b>Resolutions</b>	<b>Minute Action</b>
Authorizing Third Party Quality Control/Quality Assurance of Geographic Information System Deliverables from the 2020 Aerial Mapping Update Contract Amendment.				C	
Approving the Name of the Park Located on Venture Way as "Horizon Park".				C	
Authorizing an Agreement with Westnet, Inc., in the Amount of \$77,113.64, for the Fire Station No. 1 Alerting System Project.				C	
Authorizing Amendment No. 1 to the Agreement with the Wyoming Department of Transportation Alternatives Program Funding for the Morad Park to Walmart Trail Project.				C	
Authorizing a Contract for Outside-City Water Service with Mary Robinett, 7416 Grey Cloud Road.				C	
Authorizing Submission of an Application for a Fiscal Year 2021 Recreational Trails Program Grant from the Wyoming State Parks and Trails in the Amount of \$50,000, for the Casper Rail to Trail Extension to Edness Kimball Wilkins State Park.				C	
Authorizing Submission of a Reimbursement Application to the State Loan and Investment Board (SLIB) for an Allocation of Coronavirus Aid, Relief, and Economic Security Act (CARES) Monies from the Federal Government.				C	
Authorizing an Amendment to the Fiscal year 2021 Budget				C	
Authorizing a Contract for Outside-City Water Service with Bradley and Charla Barclay.				C	
Acknowledging a Change in Corporate Ownership for Bar and Grill Liquor License No. 1, Sriphaiboon, LLC, d/b/a Dsasumo, located at 320 West 1st Street.					C
Exec Session Property Acquisition and Personnel					

**December 1, 2020 Councilmembers Absent:**

<b>Regular Council Meeting Agenda Items</b>	<b>Est. Public Hearing</b>	<b>Public Hearing</b>	<b>Ordinances</b>	<b>Resolutions</b>	<b>Minute Action</b>
Pre-Meeting: Extra Christmas or New Year's Holiday					
Pre-Meeting: Ice Arena Contingency					
Pre-Meeting: Straw Poll for Council Leadership					
Pre-meeting Casper 1					
Approval of Nov. 17 Executive Session Minutes					
Bright Spot: Recognition of CENSUS 2020 Complete Count Committee					

## The Grid

A working draft of Council Meeting Agendas

**December 1, 2020 Councilmembers Absent:**

<b>Regular Council Meeting Agenda Items</b>	<b>Est. Public Hearing</b>	<b>Public Hearing</b>	<b>Ordinances</b>	<b>Resolutions</b>	<b>Minute Action</b>
Establish the Public Hearing Date on Liquor License Renewals for Licensing Period April 1, 2021 through March 31, 2022.					
Public Hearing - Ordinance Changes for Sale of Tobacco	C				
Public Hearing - Transfer of Ownership for Retail Liquor License No. 11 from Partytime Inc. d/b/a Partytime Liquors, Located at 1335 South McKinley Street to JJBB, LLC d/b/a Partytime Liquors, Located at 1335 South McKinley Street.	C				
Public Hearing - Transfer of Ownership for Retail Liquor License No. 17 L & L Liquors, Inc., d/b/a Liquor Shed, Located at 4241 East 2nd Street.	C				
Massage Therapy License and Permit Ordinance - 3rd Reading			N		
Zone Change of Lots 3 and 4, Hembree Addition No. 2, from Zoning Classification R-2 (One Unit Residential) to C-2 (General Business), located east of Robertson Road, and Directly north of 2671 South Robertson Road. 2nd reading			N		
Vacate and Replat Mesa Del Sol III Addition, to Create Mesa Del Sol IV Addition, Generally Located at the Intersection of Jordan and Central Drive. 2nd reading			N		
Plat a Portion of SE1/4NW1/4, Section 3, T33N, R79W, 6th P.M., Natrona County, Wyoming, to Create the Kinco Addition No. 2, Located at 813 North Elma Street, and Comprising 0.77-acres, more or less. 2nd reading			N		
Amending Ordinance No. 11-11 an Ordinance Granting to SourceGas Distribution, LLC, a Franchise Agreement. 2nd reading			N		

**December 8, 2020 Councilmembers Absent:**

<b>Work Session Meeting Agenda Items</b>	<b>Recommendation</b>	<b>Allotted Time</b>	<b>Begin Time</b>
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Followup		5 min	4:30
Nolan Status Update	Information Only	20 min	4:35
Downtown Development Authority Update	Information Only	20 min	4:55
Downtown Speed Limits	Direction Requested	20 min	5:05
Building Permit Requirements	Information Only	20 min	5:25
Prostitution Ordinance Updates	Direction Requested	30 min	5:45
Agenda Review		20 min	6:15
Legislative Review		20 min	6:35
Council Around the Table		10 min	6:55
Approximate Ending Time:			7:05

**December 15, 2020 Councilmembers Absent:**

<b>Regular Council Meeting Agenda Items</b>	<b>Est. Public Hearing</b>	<b>Public Hearing</b>	<b>Ordinances</b>	<b>Resolutions</b>	<b>Minute Action</b>



### Future Agenda Items

Item	Date	Estimated Time	Notes
Strategic Plan			2021
Roof Inspections			
Parking on the Parkways		30 min	
David Street Station 501(c)(3)		30 min	
Meadowlark Park			Spring 2021
Formation of Additional Advisory Committees			
TOPOL Addition Release of Zoning Restrictions (tentative)			Liz will get more info
Consideration for responsible bidder status			
Follow-up: Mike Lansing Field Proposals			
Follow-up: Government Access Cable Channel			

### Staff Items

Limo Amendment			
Sign Code Revision			
Land and Water Conservation Fund Grant			
Blood Borne Pathogens			

### Future Council Meeting Items

RPT Grant			
Council Leadership Election			Jan. 5, 2021

### Retreat Items

Economic Development and City Building Strategy
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# Casper Fire-EMS YTD Incident Report Through October 31, 2020

Printed Date: 11/10/2020

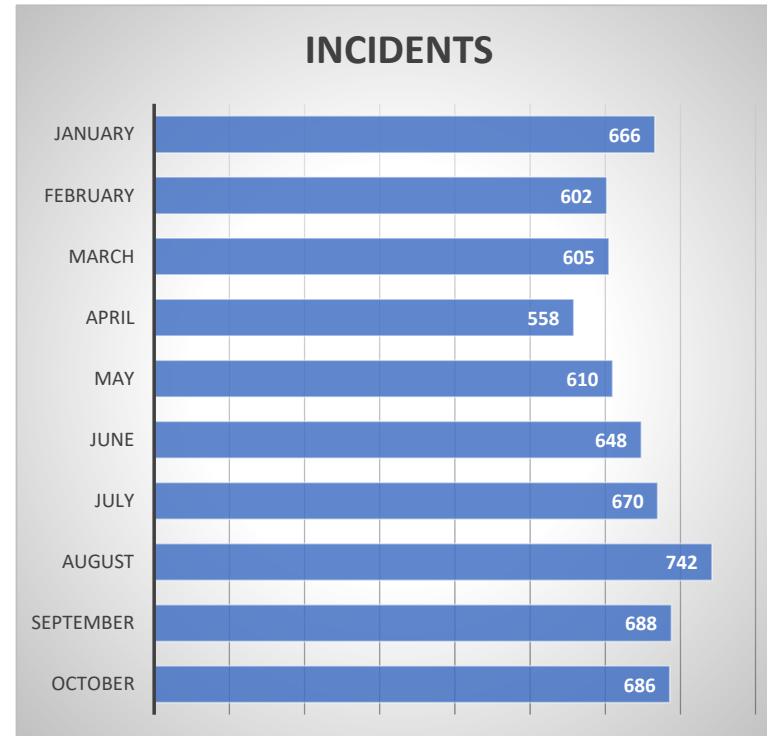
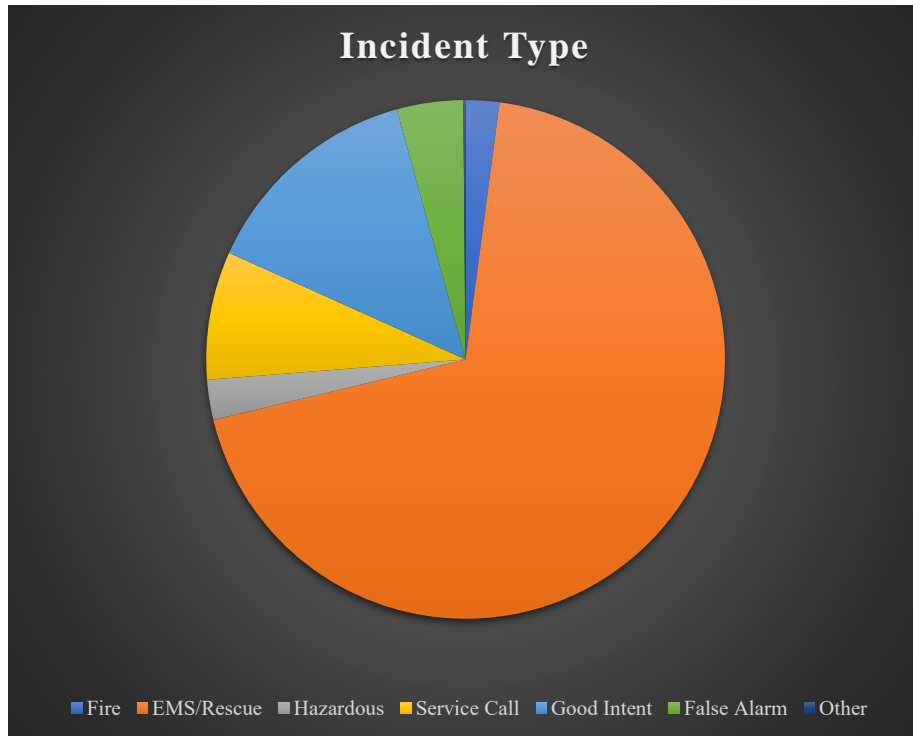
**Total Incident Responses** **6479**

NFIRS Incident Type Classification	2019	2020	% Change	
Fire	96	136	42%	▲
Overpressure Rupture, Explosion, Overheat (No Fire)	4	6	50%	▲
Rescue and Emergency Medical Services (EMS)	4206	4480	7%	▲
Hazardous Condition (No Fire)	108	162	50%	▲
Service Call	466	518	11%	▲
Good Intent Call	838	906	8%	▲
False Alarm and False Call	299	268	-10%	▼
Severe Weather and Natural Disaster	1		-100%	▼
Special Incident Type		3	0%	▲
<b>Total</b>	<b>6018</b>	<b>6479</b>	<b>8%</b>	<b>▲</b>

Greater than 40% Increase

YTD Through:	Last Month	Current Month	% Change
Total Calls	5787	6479	▲ 12%
A Platoon	1940	2160	▲ 11%
B Platoon	1981	2257	▲ 14%
C Platoon	1855	2051	▲ 11%
Admin/Day	11	11	▶ 0%

Mutual Aid			
Aid Given	37	Aid Received	15



*Incident Data By Month:*

NFIRS by Month	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sep	Oct
Fire	54	27	68	24	23	84	114	78	112	98
Overpressure Rupture, Explosion, Overheat (No Fire)	1	15	1		1			1		
Rescue and Emergency Medical Service (EMS) Incidents	557	558	536	447	499	531	606	658	552	597
Hazardous Condition (No Fire)	25	19	22	36	35	38	40	48	84	36
Service Call	74	64	40	50	48	72	51	65	58	70
Good Intent Call	125	75	111	114	124	132	104	140	144	113
False Alarm and False Call	29	23	26	29	37	32	24	33	23	34
Severe Weather and Natural Disaster										
Special Incident Type		1						4		1
Total	865	782	804	700	767	889	939	1027	973	949

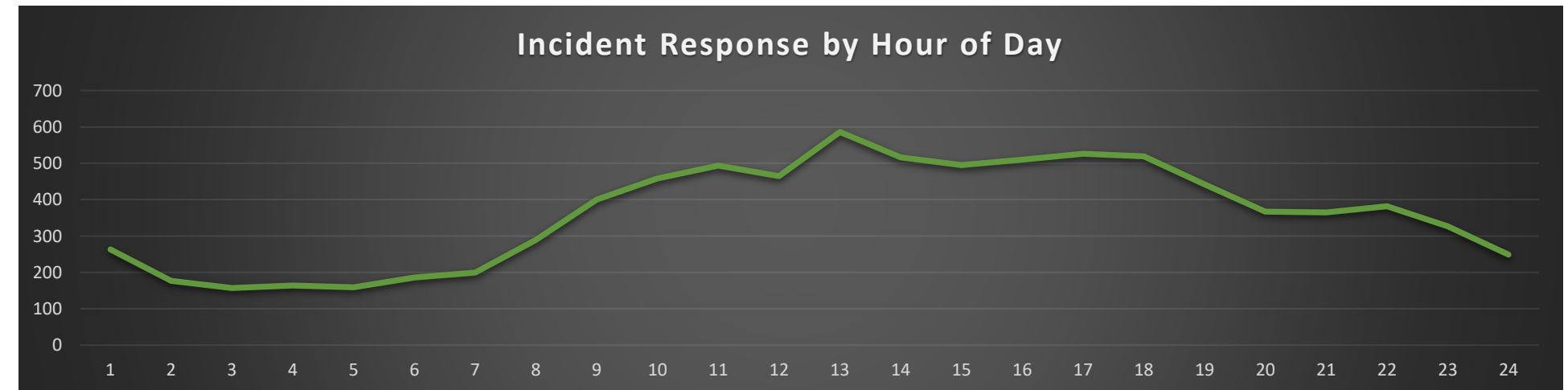
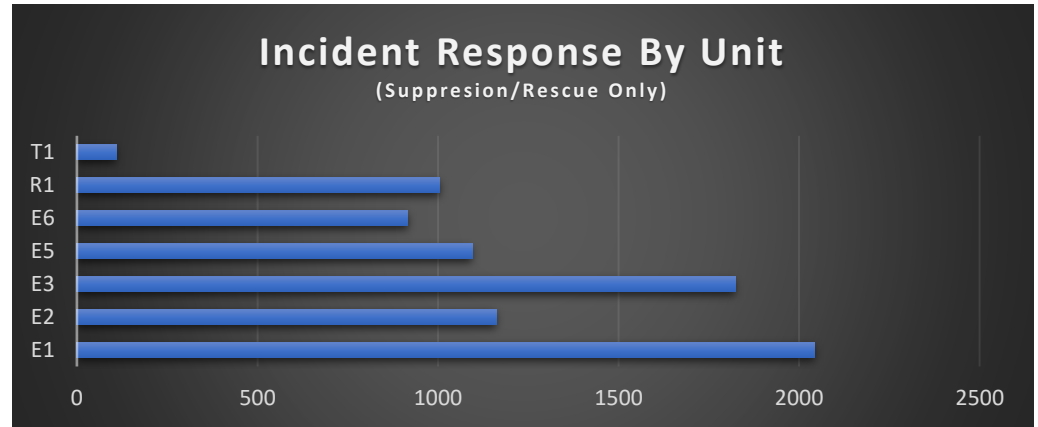
## YTD Unit Response Data

Overlapping Calls	
2959	45.68%

LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)		
Station	EMS	FIRE
Station 1	0:04:04	0:05:59
Station 2	0:05:50	0:06:34
Station 3	0:04:21	0:05:20
Station 5	0:04:48	0:06:20
Station 6	0:06:09	0:07:57
AVERAGE FOR ALL CALLS		0:04:45

LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)		
Station	EMS	FIRE
Station 1	0:01:09	0:01:28
Station 2	0:01:24	0:01:15
Station 3	0:01:09	0:01:19
Station 5	0:01:08	0:01:16
Station 6	0:01:22	0:01:11
AVERAGE FOR ALL CALLS		0:01:13

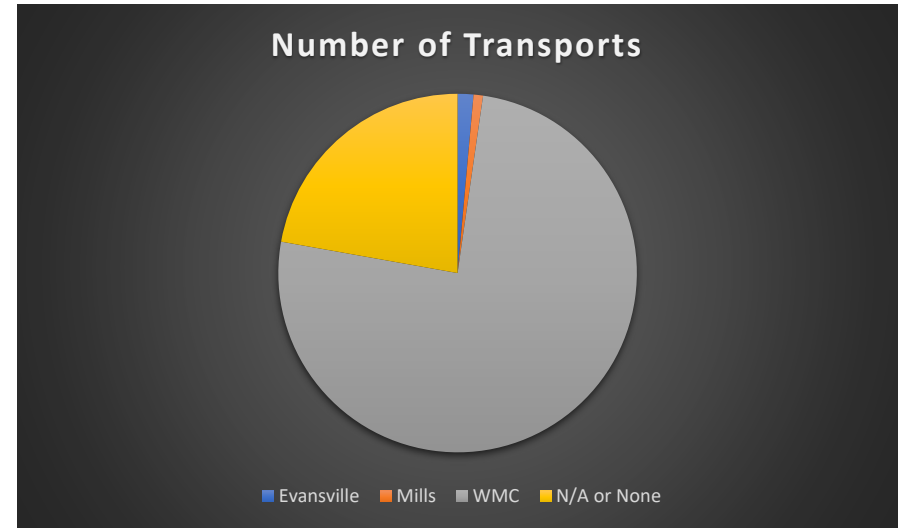
AGENCY	AVERAGE TIME ON SCENE (MM:SS)
Casper Fire - EMS	17:11



\*More than one unit can respond to an incident\*

## EMS Transport

	Evansville	Mills	WMC	N/A or No Transport
Emergency medical service, other			5	13
EMS call, excluding vehicle accident with injury	62	35	3190	754
High-angle rescue				1
Lock-in (if lock out , use 511 )				9
Medical assist, assist EMS crew		1	52	5
Motor vehicle accident with injuries	3	3	143	108
Motor vehicle accident with no injuries.		2	8	60
Motor vehicle/pedestrian accident (MV Ped)				3
Removal of victim(s) from stalled elevator				6
Rescue, EMS incident, other				1
Search for person in water			1	2
Search for person on land				1
Swift water rescue			5	5
Swimming/recreational water areas rescue				1
Water & ice-related rescue, other			1	1
Watercraft rescue			1	1
<b>Total</b>	<b>65</b>	<b>41</b>	<b>3406</b>	<b>971</b>
<i>Percent of Total EMS Calls</i>	<i>1%</i>	<i>1%</i>	<i>72%</i>	<i>21%</i>



	<b>2019</b>	<b>2020</b>
<u>Did Casper Fire-EMS Assist with Transport</u>		
No	3265	3234 ▼
No Transport Provided	645	835 ▲
Yes	235	238 ▲
N/A	166	198 ▲
<u>Which agency provided transport services</u>		
N/A	156	175 ▲
Evansville Fire - EMS	42	65 ▲
Wyoming Medical Center	3408	3422 ▲
Mills Fire Department	38	41 ▲
No Transport provided	667	802 ▲

## COVID-19

### Study Results

COVID 19 was a factor in this incident.

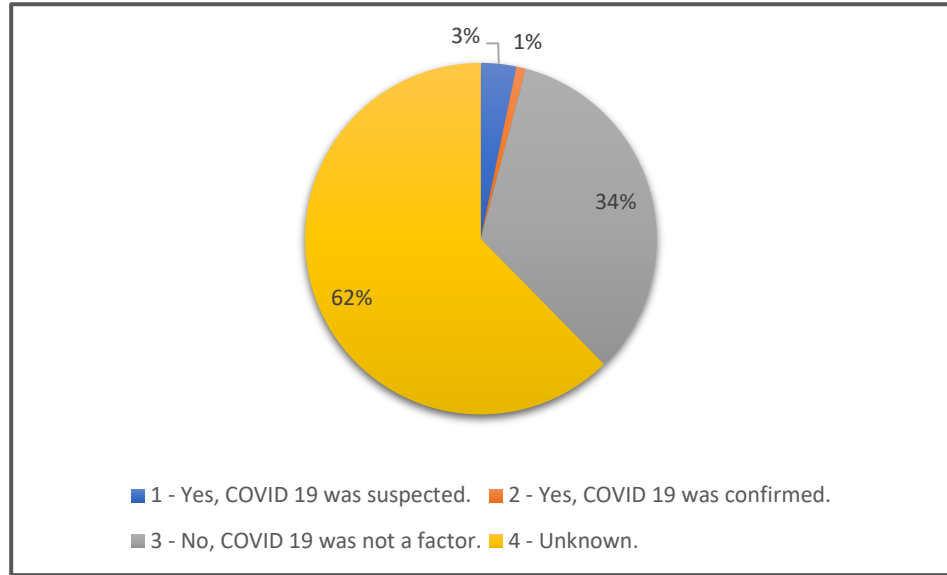
1 - Yes, COVID 19 was suspected. 143

2 - Yes, COVID 19 was confirmed. 38

3 - No, COVID 19 was not a factor. 1472

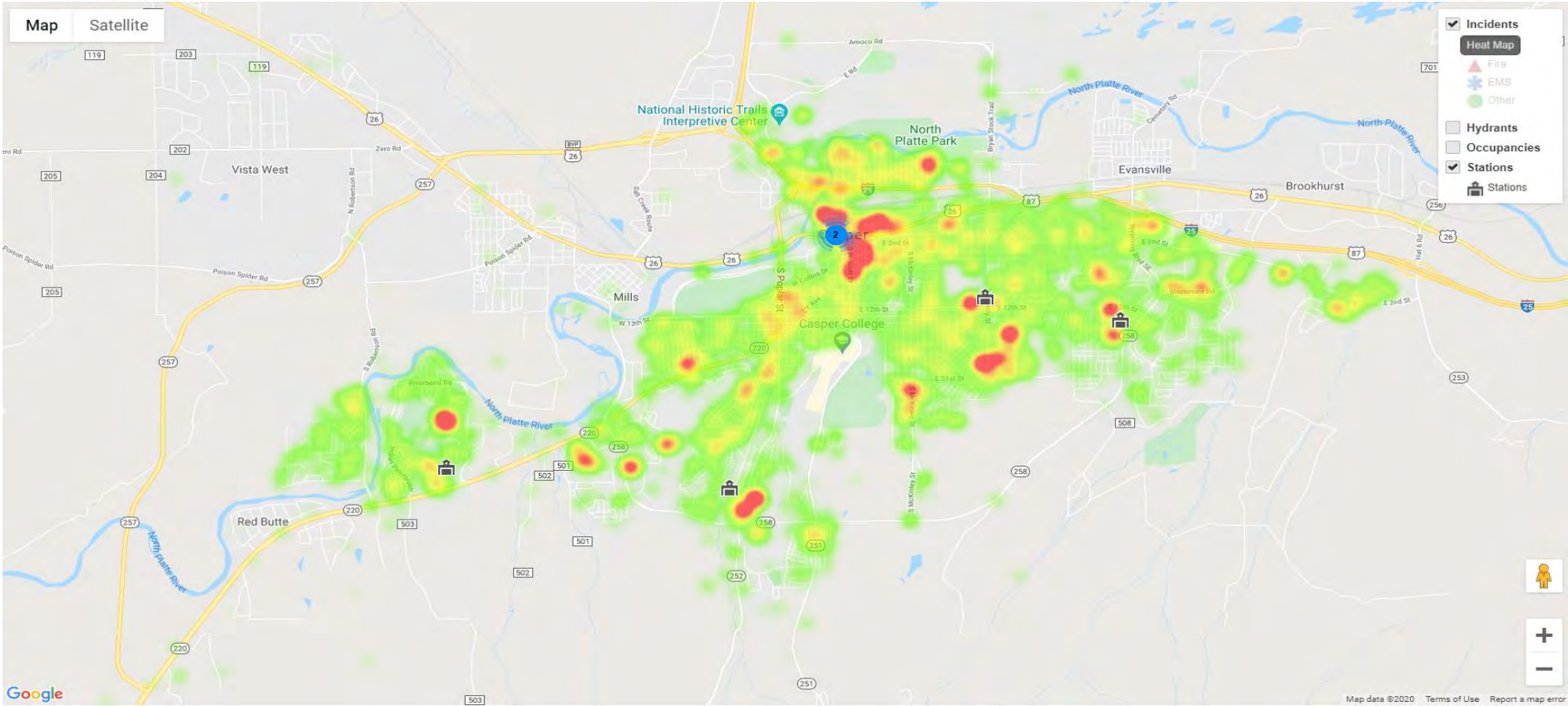
4 - Unknown. 2738

*Total Reports included in study* 4391



Month	COVID 19 was not a factor.	COVID ws Confirmed.	COVID 19 was suspected.	Unknown
January	4			3
February	1			4
March	30		6	24
April	179	8	46	309
May	209		27	338
June	237		5	344
July	214		6	430
August	190	3	11	484
September	239	9	19	360
October	169	18	23	442
Grand Total	1472	38	143	2738
<i>% of Total Reports</i>	23%	1%	2%	42%

Heat Map of Incident Responses





## NEWS RELEASE

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### For Immediate Release

Contact:

Edwin Luers, Aquatic Supervisor  
Parks and Recreation Department

Recreation Division

[eluers@casperwy.gov](mailto:eluers@casperwy.gov)

(307) 235-8394

### **Casper Family Aquatics Center Temporary Change of Hours**

**Casper, Wyoming (November 13, 2020)** – Due to limited staff the Casper Family Aquatic Center will be modifying the hours of operations on the following days and times. The maintenance staff will be utilizing this time to conduct on deck repairs.

- Monday November 16, 2020:
  - Hours of operation - 6:00 am to 9:30 am and 1:00 pm to 7:00 pm
  - Closed: 9:30am to 1:00pm
- Tuesday, November 17, 2020:
  - Hours of operation - 1:00 pm to 7:00 pm
  - Closed: 6:00am to 1:00pm

The Casper Family Aquatic Center plans to open on Wednesday, November 18, 2020 with normal operating hours.

For more information, or if you have questions, please contact the Casper Recreation Center at (307) 235-8383, 1801 E. 4<sup>th</sup> Street, or follow the Casper Recreation Division on Facebook.





## AMOCO REUSE AGREEMENT JOINT POWERS BOARD

2435 King Blvd, Suite 249  
Casper, WY 82604  
(307) 472-5591

[renee@arajpb-casper.org](mailto:renee@arajpb-casper.org)

### AMOCO REUSE AGREEMENT JOINT POWERS BOARD MEETING MINUTES

6:00 pm Wednesday, October 14, 2020

2435 King Blvd, Big Horn Conference Room, Casper, WY 82604

And via teleconference due to Covid-19

Present: Bob Chynoweth, Reed Mersch, Doug Follick, Jim Belcher, and Brook Kaufman

Teleconference: \*Ben Schrader and \*Rob Hurless (\*via teleconference)

Excused Absences: Bob Hopkins and Terry Lane

Others Present: Matt Reams (Three Crowns) and Renee Hahn (Executive Director, ARAJPB).

With a quorum in attendance, the meeting was called to order at 6:00 p.m. by Chairman

Chynoweth. All attendees were asked to participate in the Pledge of Allegiance to the Flag.

#### 1. Minutes of the Annual City and County Minutes and September 9, 2020 Regular Meeting

A motion was made by Mr. Follick and seconded by Mr. Mersch to approve the Annual City and County Meeting Minutes.

The Board proceeded to vote. The motion carried with all members in attendance voting aye. (Copy of Minutes on file.)

A motion was made by Mr. Follick and seconded by Ms. Kaufman to approve the September 17<sup>th</sup> Meeting Minutes.

The Board proceeded to vote. The motion carried with all members in attendance voting aye. (Copy of Minutes on file.)

#### 2. Treasurer's Report

Details on the investment accounts, checking account and various vouchers listed on the Treasurer's Report as of October 14, 2020 were presented by Mr. Chynoweth. He reviewed the financial report from Lenhart Mason.

A motion was made by Ms. Kaufman and seconded by Mr. Follick to approve the reports and authorize payment of all vouchers listed on the report. There being no further discussion, the Board proceeded to vote. The motion carried with all members in attendance voting aye. (Copy attached to the Minutes.)

### 3. **Committee Reports**

- **Architectural Review** - Nothing to report.
- **Investment & Financial**- Mr. Chynoweth reported that the Year-to-date income for the Davidson Fund was \$127,000.
- **PRC** – No Report.
- **Refined Properties** – Mr. Merschatt informed the Board that our attorney has been working on helping ARAJPB to close the property sale. “Our attorney understands that the PUD in place is correct but considers the issue to be in zoning.”
- **Three Crowns** – Mr. Follick requested that the Board ratify Ms. Burn as a new Three Crowns Committee Member. See the Annual City/County Meeting Minutes.  
A motion was made by Mr. Follick and seconded by Mr. Belcher to approval Ms. Burn as a Three Crowns Committee Member.  
There being no further discussion, the Board proceeded to vote. The motion carried with all members in attendance voting aye.  
Mr. Follick updated the Board on the Three Crowns 2019 Audit.  
Mr. Reams informed the Board that rounds are up from last year by almost 7,000. He also informed the Board that he has sold 102 Post-Season Passes this year with a net gain of \$18,000 of unexpected income. Mr. Follick, Ms. Kaufman and Mr. Chynoweth all congratulated Mr. Reams on a job well done!
- **Executive Committee** – Ms. Hahn reviewed future meetings.

### 4. **Interaction with City and County Representatives – Specific Issues and Concerns**

County Representative Kaufman reported that the Nordic Lodge will soon be torn down and rebuilt this year.

### 5. **Other**

None.

### 6. **Future Meetings/Agenda**

October 15<sup>th</sup> - Three Crowns Committee Meeting 7:30 am, located in the Big Horn Conference Room.

November 11<sup>th</sup> - Regular Board Meeting 6:00 pm, 2435 King Blvd., Big Horn Conference Room.

November 19<sup>th</sup> – Three Crowns Committee Meeting at 7:30 am, located in the Big Horn Conference Room.

### 7. **Public Comment**

There was no public comment.

### 8. **Good of the Order**

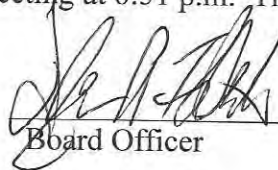
None.

9. **Adjournment**

There being no further action by the Board, a motion was made by Mr. Merschat and seconded by Ms. Kaufman to adjourn the meeting at 6:51 p.m. The motion carried with all members in attendance voting aye.

11/11/20

Date

  
Board Officer

11-11-20

Date

  
Presiding Officer

t



**From:** Martin Axlund <Martin.Axlund@truecos.com>  
**Sent:** Wednesday, November 11, 2020 8:38 AM  
**Subject:** The Nolan



November 11, 2020

Dear Mayor Freel, Vice Mayor Lutz, and members of the City Council:

We want to take this opportunity to update you on our progress and present to you architectural renderings for The Nolan, our name for the redevelopment of the former Plains Furniture Properties in downtown Casper.

Dropbox link to The Nolan renderings:

<https://www.dropbox.com/s/7rcagdvaf784s6x/The%20Nolan.pdf?dl=0>

We want to call your attention to a few revisions made to the original renderings presented in our proposal to the City of Casper on May 3, 2019. Foremost, the revisions include preserving more of the historic structures than originally envisioned and creating larger townhomes with more amenities, including garages and rooftop terraces. We believe these changes will make The Nolan a real asset to Casper and the surrounding area as a hub for Downtown Casper to thrive.

Importantly, the changes you will see in the renderings continue to align with three primary goals of the Old Yellowstone District set by the city in 2008. The Nolan will enhance both ECH3-2 (Endless Character) and VUC2-7 (Historic Preservation) by preserving as much of the historic property as possible. Our project will also satisfy the VUC1-2 (Vibrant Urban Center) goal with its healthy mix of residential and commercial uses.

The development in Downtown Casper in recent years has brought energy and life into the community we are proud to call home. We look forward to what The Nolan will do for our local businesses and we are excited for The Nolan to be in the heart of Casper where people can proudly live, work, and play.

Demolition on the project has already commenced, and we expect to make significant progress with construction beginning in Spring of 2021. We will continue to keep the city manager, city staff, and you updated on our progress as we bring The Nolan to life.

If you have any questions or concerns, please don't hesitate to email me at [martin.axlund@truecos.com](mailto:martin.axlund@truecos.com) or call me at (307) 266-0415.

Best regards,

Martin J. Axlund  
Real Estate and Property Director  
True Land and Realty





DAVID STREET STATION

PRIVATE PARKING

FIRE STATION

**KEY:**

- 1. MAILBOX
- 2. DOG LAWN
- 3. TRASH ENCLOSURE
- 4. CONCRETE DRIVE
- 5. VINE OR MURAL WALL
- 6. COMMUNITY AREA
- 7. BRICK ALLEY
- 8. NOLAN PATIO
- 9. FOOD TRUCK PLAZA

PUBLIC PARKING

THE NOLAN

HALL ON ASH

FUTURE

FLOWSTATE

CITY/PUBLIC PARKING

WEST MIDWEST AVENUE

ROWHOUSE 1

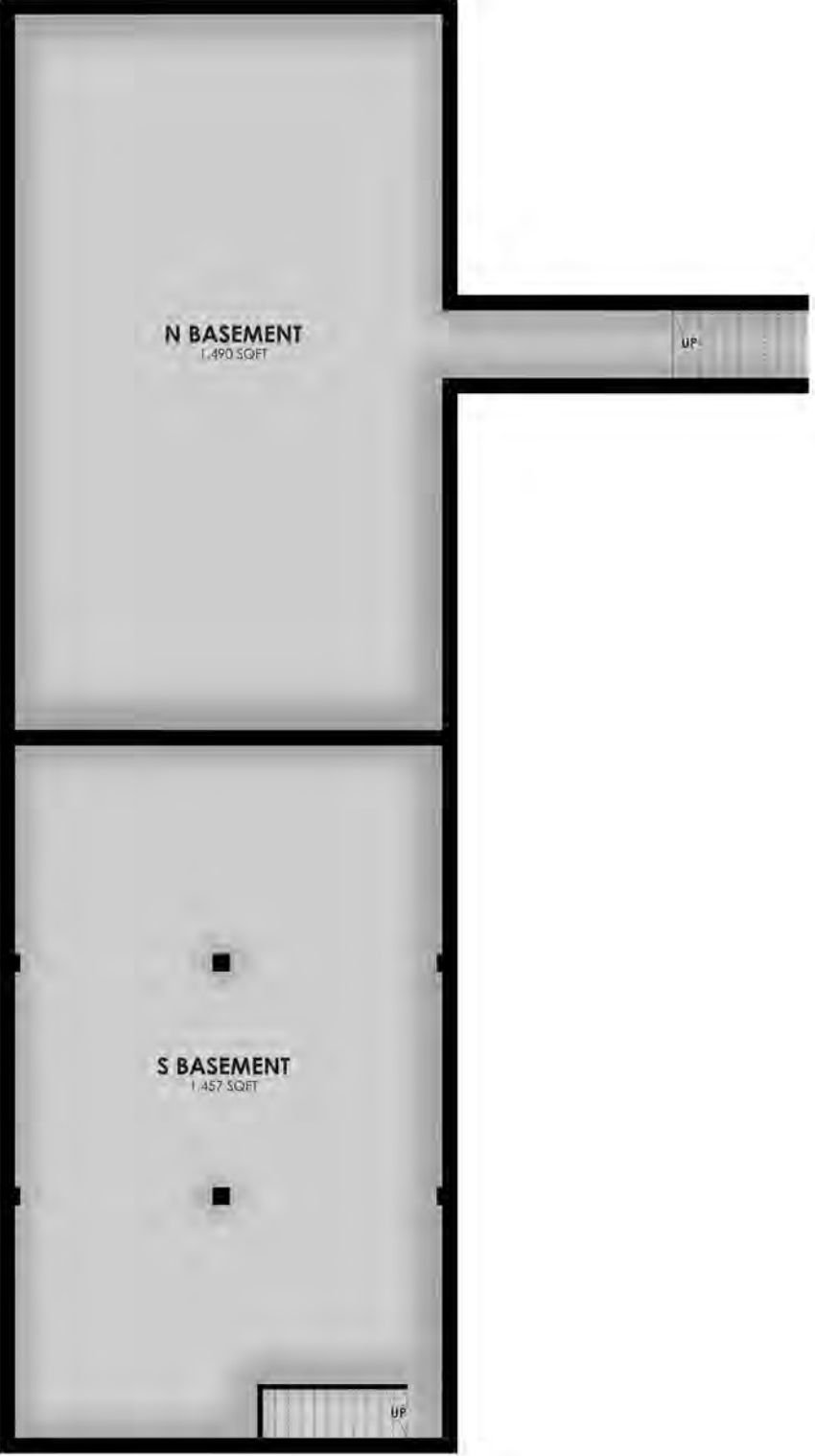
ROWHOUSE 2

ROWHOUSE 3

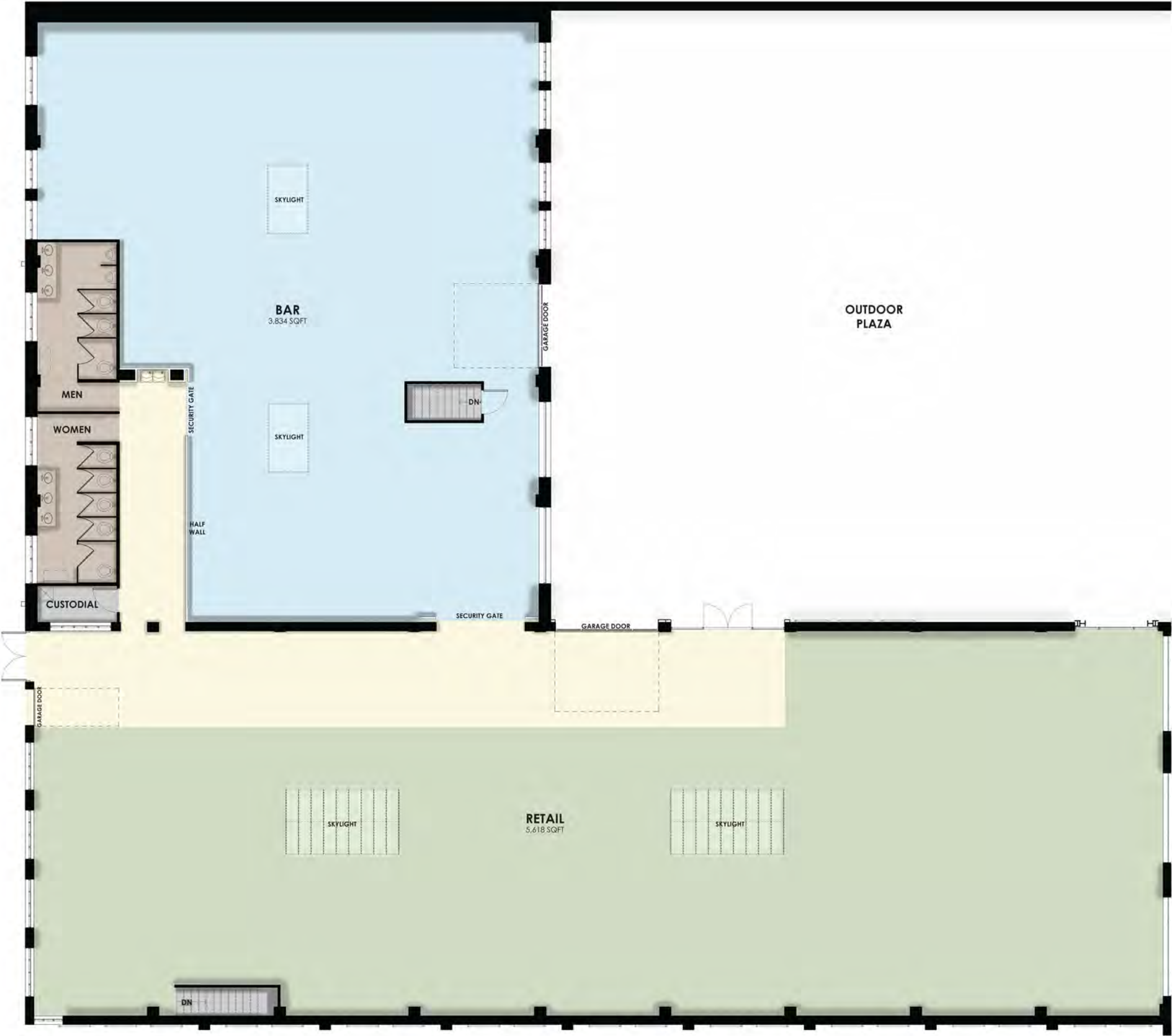




EAST ELEVATION



ALLEY



DAVID ST

TOWN HOMES





EAST ELEVATION (NOLAN)



**NORTH ELEVATION (COURTYARD)**



**SOUTH ELEVATION**





WEST ELEVATION (ALLEY)





NOLAN

TALLGRASS



























